

## **COMPETITIVE RELEASE/TRANSFER FORM INFORMATION**

**PLEASE READ BEFORE FILLING OUT THE RELEASE FORM. FILL OUT ONLY ONE SECTION.  
INCOMPLETE OR ALTERED FORMS WILL NOT BE PROCESSED. TYPICAL TURNAROUND IS 1-2 BUSINESS DAYS.**

Please read the instructions and fill out only the section that pertains to you.

**Only one different club transfer per player per soccer year - please read Rule 3.10.7 and rule 4.5.3 of NTSSA Rule Book.  
No releases from a Competitive Team after April 1 of the soccer year.**

**Movement to a team within the same club:**

**Please see form for Intra-club Movement – Do not use this form**

**REC to COMP Release or REC to REC Release:**

**Please see form for Recreational Player Release/Transfer – Do not use this form**

**Section 1. Competitive Player requesting release from team:** to be used by a player to obtain a release to either competitive or recreational soccer. YOU MUST ANSWER EITHER B, C OR D YES. **You cannot answer no to all questions or leave any questions blank.**

**In this section, a transfer to another competitive team or a release to rec must be initiated by the parent.**

- A. **If the coach has asked you to leave the team** or encouraged you in any way, please check YES **AND** attach a statement explaining how you were encouraged to leave the team.
- B. **Transfer to a Different Competitive Club:** With this release, the player may eventually transfer to a team with a different club. It may not be decided at this point. Must have Parent, Player and Releasing Head Coach signatures. This will require the \$25 transfer-processing fee. Link to pay the fee will be emailed to you after form is submitted.
- C. **Release to Recreational Soccer:** This will make the player a “free agent” until they join a recreational team. **This does not allow a player to join a competitive team.** The player may practice with any competitive or recreational team and may guest play with any team in tournaments allowing guest players, with NTSSA signing as the releasing coach. Select this option if the player is quitting soccer. This release request must have Parent and Player signature. The Releasing Coach signature is not required.
- D. **If coach has denied a competitive transfer:** Any request for transfer that is not approved by the player’s current coach, will be scheduled for a Competitive Soccer Committee hearing as stated in the Competitive Policy Manual which shall be chaired by the NTSSA Youth Commissioner or his designee, with all parties being invited to attend. For full rule, please see rule 3.10.7

### **Section 2. Coach Requesting Player Release from Team - Letter must be attached for any reason**

This section is to be filled out if the coach is requesting the player to be released from the team. Check Yes to the option that pertains to your circumstance.

Use option D if the player has not returned to your team and you have not been able to communicate with the parents or player in over 30 days. See rule 3.10.8. State in email: Player abandoned the team as of - mm/dd/yy

**Please forward your completed forms to [Release\\_Transfer@ntxsoccer.org](mailto:Release_Transfer@ntxsoccer.org).**

**Forms are processed in the order they are received. Typical turnaround is 1-2 business days.**



## COMPETITIVE RELEASE/TRANSFER FORM

3803 Parkwood Blvd. #200  
Frisco, TX 75034  
P: 214-297-5022

Email to: [Release\\_Transfer@ntxsoccer.org](mailto:Release_Transfer@ntxsoccer.org)

Player Name (First and Last)				Comp.	Boys	Girls
Address			Phone		DOB	
City	TX	ZIP	Releasing Team Name:			Team Age Group U
Player Registration #	Releasing Head Coach or Manager Email:			Parent Email. Do not use coach or manger email.		

**REASON FOR RELEASE: No releases from a Competitive Team after April 1 of the soccer year.  
Transfer to Different Club - Only one transfer per soccer year - please read Rule 3.10.7 of NTSSA Rule Book**

### Only Complete One Section

#### 1. Player Requesting Release from a Competitive Team Only

<b>A. Did the coach or anyone from your current team encourage you to make this request for release?</b> <i>If yes, attach detailed statement from parent</i>	Yes		No	
<b>B. Player release to transfer to a different club – all parties in agreement</b> Signatures 1, 2, 3, & 4 Required <i>NOT FOR WITHIN SAME CLUB Requires a \$25.00 Fee – You will be emailed the link to pay after submission</i>	Yes		No	
<b>C. Player requesting release to recreational soccer only – will remain free agent until joining a recreational team or end of soccer year</b> Signatures 1, 2, & 4 Required	Yes		No	
<b>D. Coach denied transfer to another competitive team</b> <i>A request for a transfer hearing may be filed with NTSSA by parent if transfer is denied by coach.            Parent mark yes if denied by coach, sign, then email form to NTSSA for further instructions.</i>	Yes		No	

#### 2. Coach Requesting Player Release from Team

**(Letter must be attached for any reason in this section. Parent signature preferred)**

A. Player violated USSF, USYSA or NTSSA Member Association rules.	Yes		No	
B. Player moved beyond a reasonable travel distance or out of State. <b>Where?</b>	Yes		No	
C. Player had an injury, which will prohibit them from participating for the remainder of the season.	Yes		No	
D. Other	Yes		No	

1. Player Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Required for Section 1*

2. Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Required for Section 1*

3. Head Releasing Coach Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Required for Section 1 (B) and Section 2*

4. NTSSA Youth Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_  
*Required for All. NTSSA signs last.*